

LOK SABHA SECRETARIAT

TENDER –INVITING QUOTATIONS

No.31/13/2012-GPB

Dated 20 April, 2012

From

General Procurement Branch

To

To dealing firms

Sub.: Procurement of heavy duty punching machines

Sir/Madam,

I am directed to state that punching machines are proposed to be purchased by this Secretariat immediately as per the following number and specifications :

Sl.No.	Name of machine	Quantity required	Required Specifications
1.	Heavy duty Double Hole Punching Machine (Metal)	10 (ten)	Kangaroo (8cm.) Paper size A4 - Punch size 297 Paper size A5 – Punch size 210 (give detailed specifications)
2.	Heavy duty Single Hole Punching Machine (Metal)	5 (five)	Kangaroo (8cm.) Paper size A4 - Punch size 297 Paper size A5 – Punch size 210 (give detailed specifications)

2. Following specifications may please be indicated clearly while submitting quotations :

- Specifications of the machine, if any.
- Price of the item may be quoted indicating VAT etc. separately.

3. You are requested to submit your quotations latest by 2 May, 2012 (evening). Sealed quotations may be addressed to :

The Director,
General Procurement Branch, Room No. 408,
Parliament House Annexe, New Delhi-110001.

Sd/-
UNDER SECRETARY